



## **Police and Crime Commissioner's Youth Fund**

### **Guidance for applicants**

*“We will work in partnership to understand and tackle the root causes of crime and serious violence through early intervention and rehabilitating people who have offended, while reducing opportunities for people to commit crime.”*

“In my plan I pledged to set up a fund which voluntary and community organisations supporting young people can bid into. I want to use the proceeds of criminal activity to invest in the young people living in Cambridgeshire and Peterborough. I want to ensure that young people who may be at risk of becoming involved in criminal and anti-social activities are deterred from doing so by:

- having safe spaces to gather and activities available which help them develop and become resilient adults;
- being given opportunities to use their spare time constructively through volunteer schemes which help their community;
- being listened to and having the chance to help shape local services and projects in their community which prevent those at risk from getting involved in crime”

#### **Bid guidance**

- Bids need to briefly explain how their work will deliver any of the above aims and can deliver within 12 months.
- Bids must support work with young people aged between 5-18 years or up to 25 years old for those with Special Educational Needs or disabilities.

- Applications will be accepted for up to £3,500 (in exceptional circumstances this may be increased). Where this is being used for running costs you will be asked to explain how the project will be funded when the initial award ends.
- The Youth Fund is not designed to provide projects with recurrent funding. Therefore bids will only be accepted from organisations every three years, unless the bid is for a significantly different purpose or there are exceptional circumstances.
- Priority will be given to applications from voluntary and community organisations. Such organisations must have a written governing document, that demonstrates that the organisation is legitimate and carries out the work described, and at least three unrelated people on their board / committee / governing body.
- Successful bidders will be asked to complete a simple monitoring form at the end of the work to show what they have achieved.
- All applications must be supported by a member of Cambridgeshire Constabulary (officer or police staff) or an employee of one of the agencies who make up the Community Safety Partnerships. This includes: Police, Fire and Rescue Service, Probation Service, Local Authority or Health. Support should be in a professional capacity.
- Bidders who have not spent their funding within 12 months of receipt of the monies will need to inform the Office of the Police and Crime Commissioner. The Commissioner may choose to extend the time available to spend the funding, or may ask for funding to be returned.

The Youth Fund cannot be used to:

- Promote political or religious activities;
- Fund activities previously covered by Local Authorities or other responsible authorities;
- Support recipients outside of Cambridgeshire or Peterborough.

## **Safeguarding**

As the Youth Fund is focused on supporting young people, all applicants will be required to as a minimum:

- have safeguarding policies in place that are appropriate to the organisations work and the activities funding is being sought for;
- review these policies at least every year;
- complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references;
- check criminal records at least every three years;
- follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults;
- provide child protection and health and safety training or guidance for staff and volunteers;
- carry out risk assessments of activities undertaken as part of their project; and
- secure additional insurance cover if appropriate.

### **Application process**

There are no bidding deadlines and applications will be assessed on a rolling basis. To apply you need to return a completed form to the Office of the Police and Crime Commissioner (OPCC) by email.

Applications will be checked for eligibility against the criteria set out in this document. Eligible applications will be taken to a decision meeting.

Decisions on funding will be made by the Commissioner, or any individual whom the Commissioner delegates this responsibility to on their behalf. The Commissioner may consult with local partners to help inform their decision.

Following the decision meeting, applicants will be informed if they are successful or unsuccessful.

Successful applicants will be contacted and informed of the decision and payment information will then be requested from the applicant. Unsuccessful applicants will be contacted and given feedback on their application and invited to reapply, if applicable.

If you are a new sports club looking for funding, please look at the following website for information about different current funding opportunities.

<https://www.livingsport.co.uk/current-fund-opportunities-for-clubs-community-groups>