



BUSINESS CO-ORDINATION BOARD

APPROVED MINUTES

| | | |
|-----------------------|------------------------------------|--|
| Date: | 5th January 2022 | Time: 14:00 |
| Location: | Via Microsoft Teams | |
| Members: | Darryl Preston | Police and Crime Commissioner |
| | Jane Gyford | Deputy Chief Constable, Cambridgeshire Constabulary |
| | Vicki Evans | Assistant Chief Constable, Cambridgeshire Constabulary |
| | Jim Haylett | Chief Executive, Office of the Police and Crime Commissioner |
| | Jon Lee | Chief Finance Officer & Director of Finance and Resources, Cambridgeshire Constabulary |
| | Matthew Warren | Chief Finance Officer, Office of the Police and Crime Commissioner |
| In Attendance: | Claire Dicker | Business Support Officer, Office of the Police and Crime Commissioner |
| | Jack Hudson | Head of Business Development, Office of the Police and Crime Commissioner |
| | Catherine Kimberley | Communications & Engagement Manager, Office of the Police and Crime Commissioner |
| | Nancy Leversha | Strategic Accountant, Office of the Police and Crime Commissioner |
| | Colin Luscombe | Strategic Estates Director, Cambridgeshire Constabulary |

1. Welcome and Apologies

1.1 There were no apologies received.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. Precept Considerations, Medium Term Financial Strategy (MTFS) and Medium-Term Financial Plan (MFTP) discussion and update

3.1 The Police and Crime Commissioner (the “Commissioner”) introduced the agenda items as a discussion item, the purpose of which was to provide a verbal update on the approach being taken to:

- seek the views of the people of Cambridgeshire and Peterborough on the proposed precept increases;
- the Medium-Term Financial Strategy (MTFS) 2022/23; and
- the Medium-Term Financial Plan (MFTP).

3.2 The Chief Finance Officer & Director of Finance and Resources, Jon Lee (JL) provided a comprehensive verbal update on the MTFS and MFTP. JL advised that work is continuing, following several meetings with Cambridgeshire Constabulary (the “Constabulary”) and the Office of the Police and Crime Commissioner (OPCC) regarding the shaping of the MTFS. JL advised that he had been working through the feedback that he has received following the circulation of the draft MTFS and this work now needs to be finalised. This included the ongoing development of the Capital Strategy and the impact of the land purchase for the proposed Cambridgeshire Southern Police Station, an item for discussion at Agenda item 4. JL also informed the Board that the Reserves Strategy should stay the same as last year’s MTFS with the fund balance standing at a 5% buffer. The Commissioner thanked JL for the update.

3.3 The OPCC’s Chief Finance Officer, Matthew Warren (MW) advised that he was happy with the comprehensive document which JL had put together and had nothing further to add at this stage.

3.4 The Commissioner led a discussion on the launch of the Commissioner’s precept consultation process. The consultation process would be launched on the 6th January 2021.

4. Cambridgeshire Southern Police Station Option Agreement

4.1 A report was presented by the Strategic Estates Director, Colin Luscombe (CL). CL advised that this development had been subject to several detailed discussions the most recent taking place at the Resources Group in December 2021. This paper was a follow-up to those discussions. CL highlighted that there is a need to undertake an additional archaeological survey to cover the whole plot of land. This has gone out to tender. The survey and dig will take a further 9 months. CL discussed the existing contract offer, which he deemed as now null and void because of the down time for this dig, as well as the challenges faced because of the current market conditions. CL reiterated that the Option Agreement to purchase the land expires on the 1st of March 2022, and that we were now at a critical point where a decision was necessary if we wanted to secure the land for future development. CL expanded by stating that the decision was necessary now, because of the need to serve two notices on the Diocese,

namely the valuation notice and the exercise of the option notice, prior to 1st March 2022. CL also highlighted the potential challenges associated with finding another plot of land in Cambridgeshire should we fail to secure this eight-acre plot. CL chose to remind the Board that planning consent expired 25th March 2024 and advised that it would be prudent project management practice to revisit the site plans, whilst the archaeological survey is taking place, to ensure that the project remains financially viable. The operational need remains in place. CL advised the Board that the recommendation is to proceed with the Option Agreement and if accepted that a decision notice is signed to that effect.

- 4.2 The Commissioner explored the point that if we do not build on the land or sell the land prior to the 25th March 2024 then another planning application would be needed. CL confirmed this and discussed potential issues regarding further planning applications.
- 4.3 The Commissioner and the Chief Constable agreed to the signing of the Decision Notice to reflect exercising of the Option Agreement. Decision Notice (DN 2022-001) refers. Once signed this decision notice will be published on the Commissioner's website.
- 4.4 The Communications and Engagement Manager, Catherine Kimberley (CK) advised that the internal communications regarding this will now be finalised following this meeting and shared to the Board for final consideration and agreement. CK outlined that the intention was to publish internally and externally later this afternoon (5th January 2021).
- 4.5 The Commissioner concluded by reiterating his commitment to retain a police presence in Cambridge City Centre.

5. 5Force Digital Asset Management System (DAMS) Contract

- 5.1 The report was presented by the Chief Executive, OPCC. The purpose of the report was to update the Board about the 5Force DAMS Contract and the related Decision Notice (CPCC 2021-023). The Commissioner advised the Board that he had signed this decision notice and that it would be published on the Commissioner's website.
- 5.2 The Board were asked to note the report and the signing of this Decision Notice.

6. Any Other Business

- 6.1 There was no other business to discuss.



.....

Darryl Preston
Police and Crime Commissioner