

CAMBRIDGESHIRE AND PETERBOROUGH

COMMUNITY SAFETY AGREEMENT

Reviewed October 2020

1. INTRODUCTION

- 1.1 The Crime and Disorder Act 1998 (the “1998 Act”) gives statutory responsibility to local authorities, the police and key partners to reduce crime and disorder in their communities.
- 1.2 Under the original legislation district/borough level Community Safety Partnerships (CSPs) were required to carry out three yearly audits and to implement crime reduction strategies.
- 1.3 Later reviews and amendments of the 1998 Act in 2006 and 2011 included a need for annual strategic, assessment, public consultation and most recently in 2011 that Partnership Plans can be based on a term agreed by the CSP e.g. six monthly or yearly plans. (*Collectively referred to in this document as the 1998 Act*).
- 1.4 The main delivery vehicle to promote Community Safety in Cambridgeshire are the six CSPs within Cambridgeshire, all operating within District/Unitary Council boundaries.
- 1.5 For two tier authorities, such as Cambridgeshire, a statutory Community Safety Agreement (“Agreement”) has been introduced. Peterborough Unitary Authority has identified the benefits of voluntarily entering this Agreement in order facilitate effective working across Peterborough and Cambridgeshire on identified priorities.
- 1.6 For Cambridgeshire and Peterborough there are areas of work where the complexity or wider impact of those issues would suggest that a countywide approach would add value. This Agreement sets out these issues.
- 1.7 This Agreement should be read in conjunction with the Terms of Reference for the Cambridgeshire and Peterborough Community Safety Strategic Board (the “Board”).
- 1.8 The legislation relating to this Agreement and the Board’s Terms of Reference are given at Appendix 1 and 2 respectively.

2. PURPOSE OF AGREEMENT

- 2.1 The purpose of this Agreement is to deliver the statutory duty under Section 17 of the 1998 Crime and Disorder Act stipulating that two tier authorities are required to prepare a Community Safety Agreement for the county. Section 17 recognises that there are key stakeholders that have responsibility for a wide range of services to the community that can deliver community safety solutions.

2.2 This Agreement is between the relevant Responsible Authorities and CSPs in Cambridgeshire and Peterborough including:

- Cambridge City Council
- Cambridgeshire County Council
- East Cambridgeshire District Council
- Fenland District Council
- Huntingdonshire District Council
- Peterborough City Council
- South Cambridgeshire District Council
- Cambridgeshire Constabulary
- Cambridgeshire and Peterborough Clinical Commissioning Group
- Cambridgeshire and Peterborough Fire and Rescue Service
- Community Rehabilitation Company - Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire
- National Probation Service

2.3 This Agreement aims to develop a more joined-up approach to community safety service delivery, enable more effective and co-ordinated strategic planning across partner agencies and to ensure sustainable and lasting improvements in delivering outcomes.

2.4 This Agreement recognises that community safety issues do not always respect district boundaries, and that co-ordination of effort can lead to economies of scale, joined up working, and more effective outcomes. Accountability for delivery will remain with the Responsible Authorities and statutory Community Safety Partnerships.

3. COUNTY PRIORITIES

3.1 Priority issues have been identified through relevant strategic assessments. They identify issues which CSPs, individual Responsible Authorities and the Police and Crime Plan consider to be both of high importance and would benefit from a countywide approach. This work will be coordinated with that of the CSPs.

3.2 For Cambridgeshire and Peterborough a number of community safety issues have been identified as cross-cutting themes and are areas of work where the complexity or wider impact of those priority issues that suggest that a countywide approach would add value. These issues for financial year 2017/18 are listed at Appendix 3.

3.3 The Board will review the progress of the Responsible Authorities in delivering against these priority issues at its Board meeting, with any amendments made to the priorities based on a strategic needs assessment, and the list of priorities agreed by the Board at least annually.

4. GOVERNANCE/DELIVERY FRAMEWORK

- 4.1 In order to deliver the Agreement an effective model of collective leadership and delivery is required. The model recognises that the Board are operating within an area of complexity in regard to leadership, governance, access, use of resources and accountability.
- 4.2 Several of the identified priorities already have existing multi-agency partnership arrangements in place that are ensuring a coordinated approach across organisations at a strategic level. This Agreement has built on these historic arrangements.
- 4.3 A mapping exercise has clarified the accountability of the cross-cutting safeguarding and community safety priorities in Cambridgeshire and Peterborough between the CSPs, primarily through the Cambridgeshire and Peterborough Countywide Community Safety Strategic Board, Cambridgeshire and Peterborough's Health and Wellbeing Boards, Cambridgeshire and Peterborough Safeguarding Adults Board and Cambridgeshire and Peterborough Safeguarding Children Board. This identifies a lead board for each priority and the accountability of the various work streams.
- 4.4 Appendix 3 sets out how countywide issues will be monitored by the Cambridgeshire and Peterborough Countywide Community Safety Strategic Board, the Health and Wellbeing Boards and the Safeguarding Boards.
- 4.5 Responsible Authorities will identify lead officers to chair relevant Delivery Groups. For each Delivery Group it is expected that:
- a strategic assessment is undertaken;
 - a joint strategy is developed which has been informed by the strategic assessment;
 - a Delivery Plan is put in place to take forward delivery of the strategy;
 - risk register is in place, with escalation of risk as appropriate to the Board for their support and challenge;
 - performance monitoring is undertaken.

5. DATA AND INFORMATION SHARING

- 5.1 Data and other crucial information is shared between agencies. This is done fully within the intent and authority provided by primary legislation and only for prescribed statutory functions aimed to research, prevent and tackle crime and disorder including the formation of community safety strategies and at a local level problem solving groups.

6. AMENDMENT AND REVIEW

- 6.1 The Agreement may be amended by agreement of the Board.
- 6.2 The Board will review the Agreement annually.
- 6.3 The Agreement was adopted in March 2017.

6.4 The Agreement was last reviewed by the Board in October 2020.

6.5 The Terms of Reference are next due for review by October 2021.

7. APPENDICES

Appendix 1 – Legislative provisions

Appendix 2 – Terms of Reference for Community Safety Strategic Board

Appendix 3 – County Priorities

Legislative provisions

- 1.1 The Crime and Disorder Act 1998 (“1998 Act”) and subsequent amendments through other legislation places a statutory responsibility on local authorities, the police, and key partners (the “Responsible Authorities”) to reduce crime and disorder in their communities.
- 1.2 Section 17 of the Act places a duty of each local authority to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all it reasonably can to prevent crime and disorder in its area. Section 17 responsibilities now include anti-social behaviour.
- 1.3 Community Safety Partnerships (CSPs) have a statutory duty to support delivery of many of the shared outcomes set in the Police and Crime Plan
- 1.4 The Police and Crime Commissioner (the “Commissioner”) has the power to issue Crime and Disorder Reduction Grants to any person/body which in their opinion will 'secure, or contribute to securing, crime and disorder reduction in the body's area.' Grants for Cambridgeshire are made in line with the Police and Crime Plan
- 1.5 The Commissioner has a statutory duty to have regard to the relevant priorities of each responsible authority. The Commissioner can require representatives of the Responsible Authorities for any area within the police area to attend a meeting to assist in the formulation and implementation of strategies relating to that area.
- 1.6 CSPs are scrutinised by their local authority’s relevant Committee, which provides key Elected Member involvement in the process. The Cambridgeshire Police and Crime Panel supports and scrutinises the Commissioner. Its remit does not extend to scrutinising CSPs.

CAMBRIDGESHIRE AND PETERBOROUGH COMMUNITY SAFETY STRATEGIC BOARD

TERMS OF REFERENCE

1. Introduction

- 1.1 Local Authorities, Police, Fire and Rescue Service, National Probation Service, Clinical Commissioning Group, Community Rehabilitation Company (the “Responsible Authorities”), the Police and Crime Commissioner, and Community Safety Partnerships have various statutory duties in relation to reducing crime and disorder.
- 1.2 The overall aim of the Cambridgeshire and Peterborough Countywide Community Safety Strategic Board (the “Board”), notwithstanding their statutory obligations, is to provide a multi-agency strategic direction to enable the delivery of the Board’s key priorities to continue to make the communities of Cambridgeshire and Peterborough safer.
- 1.3 The Board will support a culture which enables all its members and their respective organisations to work together to implement in practice and work at an operational level on the community safety priorities identified by the Board.
- 1.4 The Terms of Reference needs to be read in conjunction with the Cambridgeshire and Peterborough Community Safety Agreement (the “Agreement”).

2. Role and purpose

- 2.1 The overall role and purpose of the Board is to help the Responsible Authorities coordinate their duty to reduce crime and disorder in their communities by:
 - bringing together the Responsible Authorities and other relevant partners (the “Members”)¹ to inform on relevant crime, disorder and community safety issues creating opportunities for greater effectiveness through partnership working;
 - identifying how the Responsible Authorities in the county area might reduce or prevent crime and disorder and improve community safety through co-ordinated or joint work to reflect the outcomes set in the Police and Crime Plan;
 - supporting Responsible Authorities to implement the “think family” approach as an effective preventative tool;
 - acting as lead Board for specific areas of priority and liaising with other boards for other areas of delivery as defined within the Agreement.
- 2.2 The Board will be responsible for helping the Responsible Authorities coordinate and deliver their statutory duties with respect to:
 - the undertaking of relevant strategic needs assessments;
 - the establishment of processes for the development and agreement of relevant countywide strategic plans that recognise and complement each other both for community safety and areas of cross-cutting priority;
 - having partnership Delivery Plans in place;

- the (performance) monitoring outcomes of relevant countywide strategic plans;
- a process for sharing and commenting on strategic plans and annual reports;
- having appropriate governance mechanisms in place to provide controls assurance to deliver the Agreement and assurance that there are reciprocal arrangements in place between various other relevant governance boards to consider the impact of their duties on each other such as the Cambridgeshire and Peterborough Safeguarding Adult Boards, Safeguarding Children Boards and Health and Wellbeing Boards;
- identifying and facilitating the management of any strategic risks that may impede the success of the Agreement and that any risks are also raised by the Members on their own corporate risk registers as appropriate;
- demonstrating the ownership of community safety accountability at a strategic level to deliver both Members individual, and the Board's collective, statutory responsibilities, obligations and priorities in the Agreement;

3. Membership

3.1 Membership of the Board consists of the following:

- Police and Crime Commissioner – Chair
- Responsible Authorities:
 - Cambridge City Council
 - Cambridgeshire County Council
 - East Cambridgeshire District Council
 - Fenland District Council
 - Huntingdonshire District Council
 - Peterborough City Council
 - South Cambridgeshire District Council
 - Cambridgeshire Constabulary
 - Cambridgeshire and Peterborough Clinical Commissioning Group
 - Cambridgeshire and Peterborough Fire and Rescue Service
 - Community Rehabilitation Company - Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire
 - National Probation Service
- Community Safety Partnerships (CSPs) representatives²
- Chairs of Safeguarding Boards: Adult and Children
- Chairs of Health and Wellbeing Boards
- Chair of the Criminal Justice Board
- Chair of the Youth Offending Board

3.2 Members will be able to speak for their organisation with authority and have organisational responsibility around:

- resources;
- policy and practice matters;

- organisational and partnership performance monitoring.
- 3.3 There is increased clarity around reporting lines for relevant Delivery Groups to the various boards, and the Chairs (or vice Chairs) of these Delivery Groups should attend the Board as required (see Agreement).
 - 3.4 At the Chair's discretion Members are able to send personal representatives from their organisation in their absence.
 - 3.5 At the Chair's discretion others may be invited to attend all or part of the meeting, and to submit reports as required.
 - 3.6 The Board does not have a power to direct other organisations rather to challenge and support them to ensure the Responsible Authorities effectiveness in reducing crime and disorder in their communities.
 - 3.7 CSPs are scrutinised by their local authority's relevant Committee, which provides key Elected Member involvement in the process. The Cambridgeshire Police and Crime Panel supports and scrutinises the Police and Crime Commissioner. Its remit does not extend to scrutinising CSPs.

4. Proceedings and administrative arrangements

- 4.1 The Board shall meet on a quarterly basis and otherwise on such occasions as may be required and as directed by the Chair.
- 4.2 The Office of the Police and Crime Commissioner (OPCC) will formulate the Board's agenda in discussion with the Chair, and requests from other Board Members.
- 4.3 The OPCC will receive agenda items and reports for the Board meeting no later than eight working days before the meeting, with the aim of circulating these to the Board Members within five working days before the meeting.
- 4.4 Reports for the Board meeting can be commissioned and presented by any Member or another person or organisation whom the Chair has invited to attend the meeting.

5. Amendment and review of Terms of Reference

- 5.1 The Terms of Reference may be amended by agreement of the Board.
- 5.2 The Board will review its Terms of Reference annually.

The Terms of Reference were adopted March 2017.

The Terms of Reference was last reviewed by the Board October 2020, and were agreed as remaining fit for purpose.

The Terms of Reference are next due for review in October 2021.

¹The term “the Members” is used in this document to reference the Members of the Board. Where Local Authority Elected Officials (Councillors) are referenced, there are referred to as “Elected Members”

² Where Possible, CSP representatives will be drawn from the Responsible Authority members

5.1 Appendix 3

Monitoring Arrangements for Countywide Strategic Priorities for Community Safety for Cambridgeshire and Peterborough – 2017/18

Domestic Abuse ¹	Countywide Community Safety Partnership
Sexual Violence ¹	Countywide Community Safety Partnership
Violence Against Women and Girls (including Female Genital Mutilation (FGM), Honour Based Violence (HBV) & Forced Marriage ¹	Local Safeguarding Children Board/Safeguarding Adults Board
Child Criminal Exploitation	Local Safeguarding Children Board
Mental Health	Cambridgeshire and Peterborough’s Health and Wellbeing Boards
PREVENT	Countywide Community Safety Partnership
Re-offending / Integrated Offender Management	Countywide Community Safety Partnership
Road Safety ³	Countywide Community Safety Partnership
Serious organised crime including human trafficking/Modern Day Slavery	Countywide Community Safety Partnership
Substance Misuse ²	Health and Wellbeing Boards and Community Safety Partnership
Youth offending	Countywide Community Safety Partnership

¹ A single countywide delivery group covering Domestic Abuse, VAWG and sexual violence will be established. The Groups progress will be monitored by the Safeguarding Boards and the Countywide Community Safety Board

² A single countywide substance misuse delivery group will be established. The Groups progress will be monitored by the Cambridgeshire and Peterborough’s Health and Wellbeing Boards and the Countywide Community Safety Board

³ The Vision Zero Partnership will remain as the key delivery group for road safety issues.