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By email

14<sup>th</sup> November 2017

Dear Member of the public

I am writing in reply to your request for information under the Freedom of Information Act 2000, dated 27<sup>th</sup> October 2017.

The Freedom of Information Act 2000 requires us to handle all requests in a manner that is blind to the identity of the requestor. Any information released in response to a request is regarded as being published, and therefore in the public domain without caveat.

You requested information about *“how much has the office of the PCC spent on the process of the lobbying, and consultations, for the PCC’s wish to become Fire Commissioner for Cambridgeshire.”* Specifically;

- What was the cost for producing ‘The Full Business Case’, as in ‘How much did the Consultancy firm charges to research, and produce, the document’?
- What man hours have been consumed, and their cost, within the office of the PCC to enable the production of the above document? If an exact figure not available, then an estimation will suffice, along with an explanation as to why the project was not managed in such a way as to enable all costs to be accurately identified.
- Were any agency staff employed within the office of the PCC to facilitate the above work, if so, at what cost?
- What costs were incurred in carrying out the consultation process? Examples: Man hours to manage, record, update, returns. Any advertising. Expenses for the PCC / other staff within the PCC office to attend interviews, meetings, etc.
- Any other miscellaneous costs identified, that are not included in the above.

Our response is set out below:

**What was the cost for producing ‘The Full Business Case’, as in ‘How much did the Consultancy firm charges to research, and produce, the document’?**

[The independent consultant’s total costs were £138,463. The Office of the Police and Crime Commissioner received a grant of £61,133 towards these costs from the Home Office.](#)

**What man hours have been consumed, and their cost, within the office of the PCC to enable the production of the above document? If an exact figure not available, then an estimation will suffice, along with an explanation as to why the project was not managed in such a way as to enable all costs to be accurately identified.**

We do not hold this information. The consultation work was carried out by the Police and Crime Commissioner and members of his team as part of their regular salaried activities, collaboration being a key priority in the Commissioner's Police and Crime Plan.

**Were any agency staff employed within the office of the PCC to facilitate the above work, if so, at what cost?**

We did not employ any agency staff but did employ a person on a short term fixed contract to assist on the consultation report and other work. 50% of this person's time was allocated to supporting the Fire Consultation, the cost of which was £2,518.13.

**What costs were incurred in carrying out the consultation process? Examples: Man hours to manage, record, update, returns. Any advertising. Expenses for the PCC / other staff within the PCC office to attend interviews, meetings, etc.**

Activities carried out as part of the consultation process were considered business as usual for the OPCC team and the Commissioner used them as an opportunity to discuss the consultation.

The engagement log (Appendix 2, from pg. 37 in the Consultation report) sets out the engagement carried out during the consultation process. Link here: <http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/06/3-Main-consultation-report-Final.pdf> ).

There were two separate expenses incurred as a result of the consultation process: for the Commissioner, briefing Cambridgeshire County Council on 14<sup>th</sup> July, 20 miles at 45p and Cambridge City Council on 14<sup>th</sup> August, 34 miles at 45p. Full details of the Commissioner's expenses and those of his team can be found here: <http://www.cambridgeshire-pcc.gov.uk/money/expenses-and-allowances/>

**Any other miscellaneous costs identified, that are not included in the above.**

There were no other miscellaneous costs identified.

We trust that the information provided above meets your needs. However, if you are unhappy with this response, please see the enclosed 'satisfied with our service', which sets out your rights to appeal.

Yours sincerely,

On behalf of the OPCC