

# Cambridgeshire and Peterborough Countywide Community Safety Strategic Board

Thursday 19<sup>th</sup> July 2018, 10:00 – 12:00, Conference Room 2, Police HQ, Huntingdon, PE29 6NP

## ACTIONS

	Action	Owner
1	Anna Jack and DCI Neil Sloan to co-ordinate promotion of the Child Criminal Exploitation strategy and toolkit to each CSP.	Anna Jack, DCI Neil Sloan
2	Cristina Strood to share progress on work looking at pathways for people with an offending history with the Housing Board via Sarah Ferguson	Cristina Strood
3	Alison Hancock to share examples of identifying housing through non-traditional routes with Mike Hill and the Housing Board via Sarah Ferguson. Other partners to contact Alison Hancock for more information if required.	Alison Hancock
4	Sarah Ferguson and Dr Liz Robin discuss a countywide view of vulnerability and homelessness reduction, to ensure relevant data on vulnerable groups informs the work.	Sarah Ferguson, Dr Liz Robin
5	All partners to start work on relevant actions outlined in Section 5 of the covering report on the Updated Countywide Community Safety Agreement.	All Partners
6	Alasdair Baker to make suggested edits to the Countywide Community Safety Agreement and bring the final document to the next meeting for physical signatures.	Alasdair Baker
7	CSP Chairs to consider an item on community resilience shared approach on future agendas.	CSP Chairs
8	Cath Mitchell to promote the community resilience shared approach across to Living Well Partnerships.	Cath Mitchell
9	Sarah Ferguson to engage with responsible authorities to ensure a shared understanding of risk and the importance of securing domestic abuse outreach work past March 2019.	Sarah Ferguson
10	All Delivery Group Chairs to share links to publically available documents on future updates.	Delivery Group Chairs

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## Minutes

<b>Present</b>		
<b>Name</b>		<b>Representing</b>
Ray Bisby (Deputy Chair)	RB	Deputy Police and Crime Commissioner
Dorothy Gregson	DG	Office of the Police and Crime Commissioner (OPCC)
ACC Dan Vajzovic	DV	Cambridgeshire Constabulary, Joint Youth Justice Management Board
Sarah Ferguson	SF	Cambridgeshire County Council, Peterborough City Council, Domestic Abuse & Sexual Violence Delivery Group
Cath Mitchell	CM	Cambridgeshire and Peterborough Clinical Commissioning Group
Alison Hancock	AH	Bedfordshire, Northamptonshire, Cambridgeshire & Hertfordshire Community Rehabilitation Company (BeNCH CRC)
Kevin Napier	KN	Cambridgeshire Fire and Rescue Service, East Cambridgeshire Community Safety Partnership
Claire Higgins	CH	Safer Peterborough Partnership, Cross Keys Homes
Cllr David Oliver	DO	Fenland Community Safety Partnership, Fenland District Council
Debbie Kaye	DK	Cambridge City Community Safety Partnership, Cambridge City Council
Sarah Tabbitt	ST	Huntingdonshire Community Safety Partnership, Cambridgeshire County Council
Mike Hill	MH	South Cambridgeshire Crime & Disorder Reduction Partnership, South Cambridgeshire District Council
Chris Stopford	CSt	Huntingdonshire District Council
Dr Liz Robin	LR	Public Health, Cambridgeshire Health and Wellbeing Board, Peterborough Health and Wellbeing Board, Drug and Alcohol Misuse Delivery Board
Joanne Proctor	JP	Joint Safeguarding Executive Board
Cristina Strood	CS	Office of the Police and Crime Commissioner, CCJB Offender Sub-group
Det. Supt. Mat Newman	MN	Cambridgeshire Constabulary, Modern Slavery & Organised Crime Delivery Group
DCI Neil Sloan	NS	Cambridgeshire Constabulary, Child Exploitation Delivery Group
Rob Hill	RH	Cambridgeshire County Council, Peterborough City Council
Leigh Roberts	LRO	Cambridgeshire Research Group
Jim Haylett	JH	Office of the Police and Crime Commissioner
Jo Underwood	JU	Department of Work and Pensions
Sgt. Ian Brown	IB	Cambridgeshire Constabulary (representing Supt. Laura Hunt)
Alasdair Baker (Minutes)	AB	Office of the Police and Crime Commissioner
<b>Apologies</b>		
Name		Representing
Jason Ablewhite	JA	Police and Crime Commissioner
Russell Wate	RW	Joint Safeguarding Executive Board
Supt. Laura Hunt	LH	Cambridgeshire Constabulary, Mental Health Delivery Board, Drug and Alcohol Misuse Delivery Board

Cllr Mathew Shuter	MS	Cambridgeshire and Peterborough Road Safety Partnership
Julia Nix	JN	Department of Work and Pensions
Adrian Chapman	AC	Cambridgeshire County Council, Peterborough City Council
Dr Emma Tiffin	ET	Mental Health Delivery Board
Suzanne Hemingway	SH	Cambridge City Council
Matthew Ryder	MR	National Probation Service (NPS)

<b>1</b>	<b>Introduction &amp; apologies</b>
1.1	Introductions were made and apologies given.
<b>2</b>	<b>Minutes and actions of the meeting held 19<sup>th</sup> April 2018</b>
2.1	All present agreed minutes of the meeting held 19 <sup>th</sup> January as a true and accurate record.
2.2	There were 7 actions from the previous meeting, all were completed or in progress.
<b>3</b>	<b>Outcomes from the Child Exploitation Task and Finish Group</b>
3.1	The strategy is available online at <a href="http://www.safeguardingpeterborough.org.uk/children-board/professionals/criminalexploitation/">http://www.safeguardingpeterborough.org.uk/children-board/professionals/criminalexploitation/</a>
3.2	<p>SF highlighted key points of the strategy:</p> <ul style="list-style-type: none"> <li>• Development of community safety action plan should follow.</li> <li>• Organisations can avoid criminalising the vulnerable and target perpetrators through better use of Modern Slavery legislation.</li> <li>• Partners need to extend their use of National Referral Mechanism (NRM) – a Police and Local Authority training/process is planned through the Multi-Agency Safeguarding Hub (MASH).</li> <li>• Development of a single policy and processes in relation to exploitation across children and adults.</li> <li>• Discussions around formal sharing and use of intelligence from the Eastern Region Special Operations Unit (ERSOU) to be progressed.</li> <li>• Some regional partnership work is also being developed.</li> </ul>
3.3	NS stated the strategy has been broadened to cover different forms of Child Exploitation, including Child Sexual Exploitation (CSE). The CSE Delivery Group will become the Child Exploitation Delivery Group. The Safeguarding Board is now delivering newly named Child Exploitation training.
3.5	The group will now engage with Community Safety Partnerships (CSPs) to drive operational delivery and engage with wider partners. EG. the Night Time Economy (NTE) and taxi firms.
3.6	DG felt this was a good example of overlapping Safeguarding and Community Safety Agendas, building on each other's efforts not duplicating.

<p>3.7</p> <p>3.8</p> <p>3.9</p>	<p><b>ACTION: Anna Jack and DCI Neil Sloan to co-ordinate promotion of the Child Criminal Exploitation strategy and toolkit to each CSP.</b></p> <p>Partners agreed that access to the free safeguarding training for frontline staff is positive, and CSPs can help promote this. When staff across each organisation understand clear pathways for identifying and supporting vulnerable people, risks can be identified and managed more effectively.</p> <p>JP offered to share findings of a children’s exploitation audit the safeguarding board is undertaking in September. This could feed into work looking at how mapping exercises are structured, commissioned and used.</p>
<p>4</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p>	<p><b>Progress on Housing for people with an offending history</b></p> <p>CS recognised partners have approached the report produced by an independent facilitator in a positive way. It highlights what’s needed, at what point to get people through the system effectively.</p> <p>CS summarised the key findings:</p> <ul style="list-style-type: none"> <li>• There is good work going on at the front line, but systems are complex and there has been significant change over the past five years.</li> <li>• Housing supply is an issue, but responsible authorities could make better use of existing resources.</li> <li>• There is room to improve relationships between organisations.</li> <li>• There is a degree of silo working and quick fixes, which don’t necessarily work for all vulnerable groups or the wider system in the long term.</li> </ul> <p>CS outlined current and planned work including:</p> <ul style="list-style-type: none"> <li>• Development of a joint protocol setting out realistic expectations of each responsible authority.</li> <li>• A review of Multi-Agency Public Protection Arrangement (MAPPA) protocol.</li> <li>• Work with the Housing Board (previously referred to as the Cambridgeshire sub-Regional Housing Board) to produce an offender accommodation strategy.</li> <li>• A Ministry of Justice (MoJ) housing strategy expected shortly, which may have funding attached. There are no details yet, but funding is expected to focus on people leaving prison.</li> </ul> <p>AH shared that BeNCH CRC and the NPS are exploring locating offender managers in prisons to improve transition back into the community.</p> <p>CH stated that housing supply is crucial, with both initial capital investment and ongoing revenue investment needed. Local Authorities also need to be clear on their priorities in relation to vulnerable groups accessing housing, including people with an offending history.</p> <p>SF stated there are many vulnerable cohorts not accessing housing, so responsible authorities must look at how the needs of each group are assessed and escalated. Each</p>

	group has a different “front door” into the system, but will have similar pathways through it, so the pathways need to be consistent and realistic.
4.7	<b>ACTION: Cristina Strood to share progress on work looking at pathways for people with an offending history with the Housing Board via Sarah Ferguson</b>
4.8	AH gave examples of identifying housing outside mainstream avenues in Bedfordshire and was happy to circulate to interested partners. MH was keen to know more.
4.9	<b>ACTION: Alison Hancock to share examples of identifying housing through non-traditional routes with Mike Hill and the Housing Board via Sarah Ferguson. Other partners to contact Alison Hancock for more information if required.</b>
4.10	DG stated that responsible authorities must be mindful of the long-term impact of not meeting need. Solutions need to come from responsible authorities, and this falls within their statutory duty under the Crime and Disorder Act.
4.11	SF highlighted that the Homelessness Reduction Act will help as it requires clear pathways and protocols. SF urged the Countywide Community Safety Strategic Board (CCSSB) to keep pushing the issue to the Housing Board, as the lead local forum for discussion and progression of this topic.
4.12	NS stated that other forces using the Athena computer system are looking at the possibility of using it to generate a referral form. The Constabulary can flag this to partners should it progress locally.
4.13	LR asked if the Housing Board collected and monitored data about groups with different vulnerabilities accessing housing. MH and CH answered this data would be with individual districts. SF added each district has to produce a homelessness strategy, stating that for longer term success it would be good to have a consistent countywide aspect to these strategies.
4.14	<b>ACTION: Sarah Ferguson and Dr Liz Robin discuss a countywide view of vulnerability and homelessness reduction, to ensure relevant data on vulnerable groups informs the work.</b>
4.15	LRO added that some districts have commissioned housing needs assessments. However there is still a need to understand what bits of evidence are still missing, the specialist need in the system, rather than just the general need.
<b>5</b>	<b>Annual update on the Countywide Community Safety Agreement</b>
5.1	DG stated as part of the Board’s duty to keep the Agreement under review, there are a number of small tweaks to consider, the most notable being the inclusion of prevention pathways.
5.2	JP suggested the signatories for the Safeguarding Boards are combined into one signatory from the Joint Safeguarding Executive Board.

5.3	MN highlighted the difficulty of co-ordinating a response to the areas of highest risk, where there is not a common understanding of what those risks are, even where there is some co-ordination of risk assessments. DG reassured partners that there is ongoing work to strengthen the mechanism to co-ordinate strategic needs assessments, allowing a more common understanding of risks.
5.4	DK asked if there was scope to look at the role of third sector as a part of the Board. DG is happy to look at this, and better understanding the needs of the third sector in the community safety arena.
5.5	<p>DV gave a number of observations:</p> <ul style="list-style-type: none"> <li>• Could paragraph 4.5 be re-ordered and separated into six bullet points, so requirements are listed as: a Terms of Reference, strategic assessment, joint strategy, delivery plan, performance reporting and a risk register.</li> <li>• A consistent approach to reporting on data is helpful</li> <li>• When papers, updates or reports are written, the language should be kept as simple and accessible as possible.</li> <li>• When papers, updates or reports are written they should highlight what the problem is, what is being done to tackle it and what are the gaps.</li> <li>• The matrix in appendix 2 is helpful to have on the table, but definitely brings an additional level of complexity. There is scope for further refinement.</li> <li>• There is a need to think about how to manage the agenda to effectively support communication across a complex network of partnerships, delivery groups and boards.</li> </ul>
5.6	<p>DG was happy with the suggestions and gave the Board reassurances that:</p> <ul style="list-style-type: none"> <li>• The draft of the matrix is a tool, it's helpful to understand what it needs in order for it to be useful.</li> <li>• Communications have improved but recognition there is still work to be done.</li> <li>• Work with prevention streams need to be discussed with Living Well Partnerships (LWPs) to reduce duplication of effort.</li> <li>• The meeting style is flexible, the key is that partners find it engaging and it adds value to those attending.</li> <li>• Agenda planning is an area of focus.</li> </ul>
5.7	LR suggested the matrix be expanded to show the more complex picture.
5.8	SF suggested terminology around the trailblazer be changed to reference homelessness reduction.
5.9	DG made the point that while delivery groups manage risk, the prevention strands are critical to actually reducing crime. The Commissioner is keen to support this focus.
5.10	The Board endorsed the updated Countywide Community Safety Agreement, and the planned additional work to improve community safety partnership working subject to the agreed edits. Partners will start work towards the actions from section 5 of the covering

	<p>report straightaway, and felt it helpful to sign the updated agreement at the next meeting.</p>
5.11	<p><b>ACTION: All partners to start work on relevant actions outlined in Section 5 of the covering report on the Updated Countywide Community Safety Agreement.</b></p>
5.12	<p><b>ACTION: Alasdair Baker to make suggested edits to the Countywide Community Safety Agreement and bring the final document to the next meeting for physical signatures.</b></p>
6	<p><b>Community resilience shared approach</b></p>
6.1	<p>SF introduced the high level piece of work detailing how responsible authorities direct resources to support communities. There is a need for communities to be clear on what they can expect from responsible authorities.</p>
6.2	<p>The document highlights the benefits of partners working together to focus on building community assets and building bridges with excluded and marginalised groups. It is not the aim of the report to direct organisations or place-based partnerships in how they should work.</p>
6.3	<p>MH stated a lot of organisations are already well engaged with communities, but there would be benefits to organisations talking to each other more when engaging with the same communities.</p>
6.4	<p>CM suggested this would be a good topic for a joint conversation between CSPs and LWPs. CH saw the vital links with annual CSP plans.</p>
6.5	<p><b>ACTION: CSP Chairs to consider an item on future agendas</b></p>
6.6	<p><b>ACTION: Cath Mitchell to promote the community resilience shared approach across to Living Well Partnerships.</b></p>
7	<p><b>Quarterly updates form delivery groups</b></p>
7.1	<p>RB was mindful of time pressures, so highlighted key requested actions from delivery groups and invited the Chairs of these groups to give verbal updates. Partners should be sure to read all the updates submitted to see if there is any other relevant learning.</p>
7.2	<p><b>Domestic Abuse and Sexual Violence Delivery Group:</b> SF wanted to encourage renewed attendance at Multi-Agency Risk Assessment Conferences (MARAC) meetings by Adult Social Care, Housing and Health (excluding mental health and substance misuse).</p>
7.3	<p>SF also highlighted to the Board the risk that funding for outreach workers was due to end in March 2019. DG stated this needs to be escalated to each responsible authority for them to consider the risk and a solution.</p>

7.4	<b>ACTION: Sarah Ferguson to engage with responsible authorities to ensure a shared understanding of risk and the importance of securing domestic abuse outreach work past March 2019.</b>
7.5	<b>Joint Youth Justice Management Board:</b> DV referred partners to the written update, and highlighted that performance information is on the work programme.
7.6	DV asked if all groups could share hyperlinks to current documents where they are online and publically available, being mindful that not all are suitable to publish online.
7.7	<b>ACTION: All Delivery Group Chairs to share links to publically available documents on future updates.</b>
<b>8</b>	<b>Sharing Community Safety Partnership Priorities</b>
8.1	This item was not discussed due to pressures on time. Item to be considered at a future meeting.
<b>9</b>	<b>AOB</b>
9.1	No items were raised.
<b>Next meeting – Thursday 11<sup>th</sup> October 2018, 10:00 – 12:00, Police HQ, Huntingdon</b>	

<b>Glossary</b>	
Any Other Business	AOB
Bedfordshire, Northamptonshire, Cambridgeshire & Hertfordshire Community Rehabilitation Company	BeNCH CRC
Community Safety Partnership	CSP
Countywide Community Safety Strategic Board	CCSSB
Eastern Region Special Operations Unit	ERSOU
Living Well Partnership	LWP
Ministry of Justice	MoJ
Multi-Agency Public Protection Arrangement	MAPPA
Multi-Agency Risk Assessment Conference	MARAC
Multi-Agency Safeguarding Hub	MASH
National Referral Mechanism	NRM
National Probation Service	NPS
Night Time Economy	NTE
Office of the Police and Crime Commissioner	OPCC

For any enquiries relating to the meeting, please email:  
[cambs-pcc@cambs.pnn.police.uk](mailto:cambs-pcc@cambs.pnn.police.uk) marked FAO: Alasdair Baker.