



BUSINESS COORDINATION BOARD

Approved MINUTES

Date:	10th May	Time:	14:00
Location:	Conference Room 2, Cambridgeshire Constabulary Headquarters		
Members:	Jason Ablewhite	Cambridgeshire Police and Crime Commissioner	
	Alan Baldwin	Deputy Chief Constable, Cambridgeshire Constabulary	
	Ray Bisby	Deputy Police and Crime Commissioner, Office of the Police and Crime Commissioner	
	Dorothy Gregson	Chief Executive, Office of the Police & Crime Commissioner	
	Niki Howard	Director of Finances and Resources, Cambridgeshire Constabulary	
	Alec Wood	Chief Constable, Cambridgeshire Constabulary	
In Attendance:	Jim Haylett	Head of Business Development, Office of the Police & Crime Commissioner	
	Rick Hylton	Assistant Chief Fire Officer, Cambridgeshire Fire and Rescue Service	
	Chris Savage	Chief Inspector Corporate Development, Cambridgeshire Constabulary	
	Claire George	Executive Support Officer, Office of the Police and Crime Commissioner	

1. Welcome and Apologies

- 1.1 Apologies were received from Dan Vajzovic Assistant Chief Constable, Cambridgeshire Constabulary, Matthew Warren Interim Head of Finance, Office of the Police and Crime Commissioner and Natalie Benton Head of Corporate Development, Cambridgeshire Constabulary.

2. Declarations of Interest

- 2.1 There were no declarations of interest.

3. Approval of the minutes of the Business Coordination Board meeting held on the 12th April 2018

- 3.1 The Business Coordination Board (the "Board") approved the minutes from the last meeting on 12th April 2018 which were signed after the meeting.

4. Civil Parking Enforcement across Cambridgeshire

- 4.1 The Chief Executive, Office of the Police and Crime Commissioner presented the report to the Board, providing an update regards the establishment of a working group, comprising representation from Highways, District and City Councils to deliver a joined-up approach to enforcement of parking contraventions.
- 4.2 There was a roundtable discussion regarding decriminalisation. The Police and Crime Commissioner ("Commissioner") commented that a long term solution will provide a more consistent approach in the enforcement arena. The Assistant Chief Fire Officer agreed that parking was a problem in certain areas and created delays in terms of response. Cambridgeshire Fire and Rescue Service would be supportive of a joined-up approach.
- 4.3 The Board noted the contents of the report and acknowledged the work of the Countywide Community Safety Strategic Board.

5. Quarterly Performance Report - Period Ending March 2018

- 5.1 The Deputy Chief Constable, Cambridgeshire Constabulary presented the paper to the Board, updating on the Constabulary's performance against strategic themes identified in the Commissioner's Police and Crime Plan.
- 5.2 The Board discussed the report and were advised that recorded crime was down in the month of March by 13.1% compared to March 2017. Over the reporting period recorded crime was up by 14.0%. Analysis shows that recorded crime increase is in part due to improved crime recording.
- 5.3 In response to rising crime trends the Constabulary instigated monthly Days of Action in order to tackle specific issues. The Constabulary also implemented a new Local Policing Model to better match resources to risks identified in communities.
- 5.4 The Commissioner commented that it was heartening to see a plateau in crime for the first three months of 2018 and a 13.1% reduction in crime but noted that performance still needed to be tracked. He commended the response to 999 calls, seeing 94.7%

being picked up within 10 seconds and noted the record numbers of Special Constables within the Constabulary.

5.5 The Board noted the report.

6. Police and Crime Plan – Quarterly Progress Report

6.1 The Chief Executive, Office of the Police and Crime Commissioner presented the report, updating the Board on progress on creating the delivery mechanisms to ensure the success of the Police and Crime Plan (“the Plan”).

6.2 The Board discussed the report in detail. The Commissioner commented on the good narrative within the report and welcomes the Annual Report once complete. He also thanked the Head of Business Development, Office of the Police and Crime Commissioner for his additional work on the report.

6.3 The Board noted the reports and the progress made in delivering the aspirations within the Police and Crime Plan.

7. Road Safety in Cambridgeshire and Peterborough

7.1 The Chief Constable, Cambridgeshire Constabulary provided an update on the work of Cambridgeshire Constabulary and Joint Protective Services, alongside partners, to reduce road related deaths across Cambridgeshire and Peterborough.

7.2 A discussion was held surrounding Road Safety and the Road Safety and Casualty Reduction Plan. The Commissioner commented that there was a need to analyse incidents and the positioning of cameras and welcomes the planned activity on prevention and the initiatives already taken place.

7.3 The Board noted the report and approved the recommendations to monitor the development of future partnership income generation opportunities through new arrangements for speed awareness courses within Cambridgeshire and Peterborough and monitor the partnership management of the digitisation of speed cameras within Cambridgeshire and Peterborough.

8. HMICFRS – Custody – Update on Recommendations made by HMIP/HMICFRS

8.1 The Deputy Chief Constable, Cambridgeshire Constabulary presented the report, informing the Board on the progress of the Custody Improvement Plan following the unannounced joint inspection of custody by HM Inspectorate of Prisons (“HMIP”) and HM Inspectorate of Constabulary and Fire and Rescue Services (“HMICFRS”).

8.2 The Board heard of the progress that had been made following the publication of the report on police custody arrangements in Cambridgeshire. The Constabulary remain engaged with the Independent Custody Visitors (“ICVs”) and the HMIC Inspection was discussed at the last quarterly panel meetings. The ICVs are happy with the Constabulary’s progress and will use the HMIC/HMICFRS report to assist their visits.

A comprehensive update on the Constabulary’s progress addressing the issues identified will be provided to HMIP/HMICFRS in May 2018.

8.3 The Board noted the progress and assurance given regards the HMIC/HMICFRS inspection.

9. Citizens in Policing – Annual Update

9.1 The Chief Constable, Cambridgeshire Constabulary presented the report, providing an update on the developments surrounding the Citizens in Policing strategy over the last 12 months.

9.2 The Board were assured that good progress continues with the Citizens in Policing Strategy including a delivery group and the launch of an initiative that has recruited and trained Neighbourhood Watch Coordinators to visit dwelling burglary victims (with their permission) to offer additional crime prevention advice. These Coordinators will be supporting existing schemes.

9.3 The Commissioner thanked the Chief Constable for supporting officer participation within the Voluntary Police Cadet Scheme and for officers and staff for their voluntary time put in to the scheme.

9.4 The Commissioner also noted the valuable contribution made by Countryside Watch.

9.5 Board noted the contents of the report.

10. Fire Governance Update

10.1 The Chief Executive, Office of the Police and Crime Commissioner presented the report, updating the Board following the recent approval from the Home Secretary for the Commissioner to take on responsibility for governance of Cambridgeshire Fire and Rescue Service.

10.2 The Board were assured that progress was being made, that a transition had been put in place and good relationships had been created with Cambridgeshire Fire and Rescue Service. The Commissioner commented he had had productive meetings with both the Chief Fire Officer and senior staff recently. The Assistant Chief Fire Officer agreed the meetings were productive and informative and the good relations were being created.

10.3 The Board noted the update.

11. Harassment and Stalking Update

11.1 The Deputy Chief Constable, Cambridgeshire Constabulary presented the report, updating the Board on progress in Cambridgeshire to address recommendations arising from a national report by Criminal Justice Inspectorates into stalking and harassment.

11.2 The Board discussed the reported and noted the force is working towards fully implementing all elements of the Stalking and Harassment Strategic Action Plan by October 2018.

11.3 The Board noted the report and acknowledge the good progress made.

Date of next meeting

The next meeting will be held on Thursday 19th July 2018 at 15:00 at Police Headquarters.

A handwritten signature in black ink, appearing to read 'Ray Sack', is written over a horizontal dotted line.

Deputy Police and Crime Commissioner

