



To: Business Co-ordination Board
From: Chief Finance Officer, OPCC
Date: 12 April 2018

OFFICE OF THE POLICE AND CRIME COMMISSIONER DRAFT ANNUAL GOVERNANCE STATEMENT 2017/18

1. Purpose

1.1 The purpose of this report is to present to the Business Coordination Board (“the Board”) the draft Annual Governance Statement for the Office of the Police and Crime Commissioner (“OPCC”) prior to signing by the Police and Crime Commissioner (“the Commissioner”) and Chief Executive.

2. Recommendation

2.1 The Board is asked to consider the draft 2017/18 OPCC draft Annual Governance Statement presented at Appendix 1.

2.2 Following receipt of RSM Annual Report, the Annual Governance statement will be finalised and the Commissioner and the Chief Executive sign the Annual Governance Statement.

3. Background

3.1 The preparation of an Annual Governance Statement (“AGS”) is necessary to meet the statutory requirements of Regulation 6(1) and 6(4) of the Accounts and Audit Regulations 2015 in relation to conducting a review of the effectiveness of internal control systems at least annually and preparing an AGS in accordance with accounting regulations and proper practices, and Regulations 6(2) and 10(1) (with transitional provisions at Regulation 21) regarding the requirement to approve an AGS in advance of the approval of the statement of accounts and which has to be published alongside the Statement of Accounts and the narrative statement.

3.2 The draft AGS has been compiled by the OPCC Chief Finance Officer in conjunction with the Head of Internal Audit. Assurances from the work of Internal Audit have been reviewed and used to inform the AGS.

3.3 The draft OPCC Annual Governance Statement presented at Appendix 1.

4. Scope of the AGS

- 4.1 The Commissioner has approved and adopted a revised set of Financial Regulations which include a Code of Corporate Governance consistent with the principles of the CIPFA/SOLACE Framework: Delivering Good Governance in Local Government. The AGS explains how the Commissioner has complied with the Code.
- 4.2 The AGS provides a summary of the extent to which the aspirations set out in the Code of Corporate Governance are currently being met, analysed under the following core principles:
- Focus on outcomes for local people
 - Clarity of roles and functions
 - Promotion of values and demonstrating these through behaviour
 - Informed, transparent decisions and managing risk
 - Developing capacity and capability
 - Engaging with local people to ensure robust accountability
- 4.3 The reliability of financial reporting and internal financial controls are also reported as part of the AGS.
- 4.4 The AGS is in draft and will be updated with detail from the Annual Report once received from RSM. The Head of Internal Audit opinion for 2017/18 is expected to be “The organisation has an adequate and effective framework for risk management, governance and internal control. However, our work has identified further enhancements to the framework of risk management, governance and internal control to ensure that it remains adequate and effective.”

5. Recommendation

- 5.1 The Board is asked to consider the draft 2017/18 OPCC Annual Governance Statement presented at Appendix 1.
- 5.2 Following receipt of RSM Annual Report, the Annual Governance statement will be finalised and the Commissioner and the Chief Executive sign the Annual Governance Statement.

BIBLIOGRAPHY

Source Document	Office of the Cambridgeshire Police & Crime Commissioner Annual Governance Statement Accounts and Audit Regulations 2015
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