



Cambridgeshire
Police & Crime
Commissioner

BUSINESS COORDINATION BOARD

APPROVED MINUTES

Date: 14 July 2015

Time: 14.00

Location: Swansley A Room, Cambourne

Members:	Sir Graham Bright	Cambridgeshire Police and Crime Commissioner
	Brian Ashton	Deputy Police and Crime Commissioner
	Dorothy Gregson	Chief Executive, Office of the Police and Crime Commissioner
	Simon Parr	Chief Constable, Cambridgeshire Constabulary
	Alec Wood	Deputy Chief Constable, Cambridgeshire Constabulary
	Mark Hopkins	Assistant Chief Constable Cambridgeshire Constabulary
	Andy Hebb	Temporary Assistant Chief Constable
	Paul Omerod	Chief Inspector Cambridgeshire Constabulary
In Attendance:	Charles Kitchin	Director of Public Engagement and Communication, Office of Police and Crime Commissioner
	Colin Luscombe	Director of Estates, Office of Police and Crime Commissioner
	Nicky Phillipson	Strategic Advisor, Office of the Police and Crime Commissioner
	Cristina Strood	Head of Policy and Performance, Office of the Police and Crime Commissioner
	Howard Thackray	Policy Officer and Performance, Office of the Police and Crime Commissioner

1. Welcome and Apologies

- 1.1 Apologies were received from, Dan Vajzovic Chief Superintendent, Cambridgeshire Constabulary, Mel Dales Head of Corporate Development Cambridgeshire Constabulary, Niki Howard, Director of Finance and Resources, Cambridgeshire Constabulary.

2. Declarations of Interest

- 2.1 There were no declarations of interest.

3. Approval of the minutes from the last meeting held on the 4th June 2015

- 3.1 There were no outstanding actions from the last meeting of the 4th June 2015.

3.2 Resolved:

- (i) *The minutes of the meeting held on the 4th June 2015 were agreed and signed.*

4. Appointment of Acting Chief Constable

- 4.1 At this point Deputy Chief Constable Alec Wood left the room.
- 4.2 Dorothy Gregson presented the report to the Business Coordination Board ("the Board") and outlined the Chief Constable Recruitment process, timetable and the role of the Police and Crime Commissioner ("the Commissioner").
- 4.3 The Commissioner appointed Cambridgeshire Constabulary's current Deputy Chief Constable, as the Acting Chief Constable until such a time as the substantive Chief Constable is in post. The Commissioner will sign the Decision Notice.
- 4.4 The Deputy Chief Constable returned to the room.

5. Operational Update

- 5.1 The Assistant Chief Constable (ACC) presented this report, the purpose of which was to provide the Board with an update of Cambridgeshire Constabulary's ("the Constabulary") performance and operation update, as follows:
- 5.2 Victim satisfaction has stabilised at 86%; albeit lower than at year end (89%). Public confidence in the constabulary also remains stable at 72.7% in the 12 months May and comparable to the baseline.

- 5.3 Victim based crime continues to increase, the greatest increases being violence against the person and sexual offences. There has been a decrease in of theft and Crimes against society. The ACC felt over the next 12 to 18 months Cyber Crime will be more prevalent and become a high volume crime.
- 5.4 Victim vulnerability was discussed and the ability of the Police to ensure that dealing with offenders is as much about doing the right thing as dealing with victims. The Commissioner reiterated the importance of developing BeNCH and making this work. The ACC suggested that a greater degree of clarity on the functions of BeNCH would be helpful.
- 5.5 Investigative throughput; timeliness is an issue. Proportionate decisions are being made and this does have an impact on victim satisfaction. When timescales are long, victims need particular care and attention in order that they feel the Constabulary take their case seriously.
- 5.6 The Board was made aware of potential issues concerning Organisational stretch. As the focus on vulnerability continues the constabulary have noticed an increase in demand on resources. This issue and achieving efficient and effective investigations will be a subject of discussion at the Constabulary's Force Performance Board.
- 5.7 Police staff sickness. The Board were informed that the long term and short term sickness would be disaggregated so as to provide more meaningful data.
- 5.8 The ACC informed the Board that the Her Majesty's Inspector of Constabulary (HMIC) inspections were going well. The Police Effectiveness, Efficiency and Legitimacy (PEEL) programme took place in early June 2015. Further phased inspections will take place throughout 2015-16 with all forces receiving final (PEEL) grades in spring 2016.
- 5.9 The Board were informed that the PEEL Vulnerability inspections are scheduled to take place week commencing 27th July 2015. The focus being; Missing and absent children, Domestic abuse and Child sexual exploitation. The ACC informed the Board that for the constabulary's risk purposes that 'absent' will be re-categorised as missing.
- 5.10 The ACC briefed the Board regards to the Summer Drink Drive and Operation Alliance campaigns. Operation Alliance was carried out on 5th June 2015 in Huntingdon. Police stopped 67 vehicles for a variety of reasons including criminal and traffic related offences. Data (alcohol/drug use) from these campaigns will be used to inform the Casualty Reduction Strategy.
- 5.11 The Commissioner enquired as to whether there had been an increase or decrease in positive tests. The ACC informed the Commissioner that the figures were not available at this time.

6. Rural Policing.

- 6.1 This paper was received which sets the strategic management of rural crime, the context and challenges of dealing with rural crime and outlined the approaches that are currently being taken to tackle rural crime at an operational level.
- 6.2 In presenting the report the ACC informed the Board that some of the rural crimes tend to be seasonal and the areas where these predominately occur are being monitored. Tracking devices fitted to agricultural plant have been successful with some plant recovered within two hours of being stolen. The Constabulary were looking to work with young farmers so as to better understand the each other's issues. Paul Omerod the Constabulary's Chief Inspector informed the Board of work the Constabulary were undertaking with partners to address such issues as Fly Tipping.
- 6.3 The Commissioner thanked the Constabulary for a comprehensive report on Rural Policing and for informing the Board on how emerging issues are being addressed, in particular the partnership working, operational activity and the training of 400 officers to tackle this important crime.

7. Independent Custody Visitor Scheme

- 7.1 Nicky Phillipson gave an outline of the paper to the Board and the newly developed charter which describes the roles and responsibilities of the Commissioner, the Constabulary and the Independent Custody Visitors (ICVs).
- 7.2 The ACC commented that from an operational perspective the Charter would be very helpful.
- 7.3 The Board approved the new charter

8. Substance Misuse 'Innovation Fund' in Peterborough

- 8.1 Nicky Phillipson gave an outline of the paper to the Board and the Commissioner's intention to create an Innovation Fund to sit alongside the new integrated drugs and alcohol treatment contract in Peterborough.
- 8.1 The Commissioner commented that this was not new money but existing money used in a different way and would enable outcome based commissioning. The Commissioner reiterated that he is pleased to support this initiative as it is a good fit with his pledge in supporting the work of partners to tackle drugs misuse and associated crimes.
- 8.2 The Board approved the creation of the Innovation fund of £150k in 2016/17. The Commissioner will sign the Decision Notice.

9. Volunteer Police Cadet

- 9.1 Nicky Phillipson gave an outline of the paper to the Board on the development of the Volunteer Police Cadet scheme in Cambridgeshire. The scheme has proved very successful with a total of 59 Volunteer Police Cadets, 15 non-police leaders and 24 police leaders volunteering in their own time.
- 9.2 The Commissioner thanked the Constabulary for supporting the scheme and the positive messages this gives. The DCC commented that the impact of the cadet scheme has been very positive.

10. St Neots Mast: Proposed Variation and Assignment of Lease

- 10.1 Colin Luscombe, the Director of Estates from the office of the Police and Crime Commissioner presented the report to the Board, the purpose of which is to seek approval to a Deed of Variation and Deed of Assignment of the existing 10 year lease which permits Telefonica UK Ltd to site equipment on the mast at St Neots.
- 10.2 The Board approved the Deed of Variation and Deed of Assignment and the Commissioner will sign the Decision Notice.

11. Camera, Ticket and Collision Vehicles

- 11.1 The Deputy Police and Crime Commissioner presented the report to the Board. The purpose being to seek approval from the Board for funding of £82,500 for the purchase of three camera enforcement vehicles for Cameras, Tickets, and Collisions (CTC) for Cambridgeshire Constabulary.
- 11.2 The Board approved the funding and the Commissioner will sign the Decision Notice.

12. National Police Coordination Centre (NPoCC)

- 12.1 The Chief Executive introduced the report, the purpose of which was to inform the Board that NPoCC will continue as a collaborated national unit supporting the effectiveness and efficiency of local forces. The unit will be managed on a day to day basis by the Head of NPoCC who will report to the Chair of the National Police Chief Council (NPCC) and be hosted by the Metropolitan Police Service.
- 12.2 The Board noted the report the Commissioner sign the Decision Notice and to allow the Sec 22A collaboration agreement to be signed once completed.

13. Police and Crime Commissioner Decisions

- 13.1 The Chief Executive introduced the report, the purpose of which was to inform the Board of the decisions made by the Commissioner since the Board meeting on the 4th June 2015 and the decisions taken since that meeting.
- 13.2 The Board noted the paper.

14. Finance Sub-Group

- 14.1 Brian Ashton, Deputy Police and Crime Commissioner presented the minutes of the meetings on 21st May 2015.
- 14.2 The Board discussed the Estates Sub Group and the Cameras, Tickets and Collisions (CTC) minutes. Regarding the CTC revenue underspend, it was felt this should be used to help support and maintain victims and improve road safety. A discussion will take place with between Roads Policing and Local Authority partners on how best to use this money.
- 14.3 The minutes were approved by the Board.

15. Force Executive Board

- 15.1 The Chief Constable presented the report to the Board, giving an overview of the meeting held on the 5th May 2015.
- 15.2 The minutes were approved by the Board.

16. Any Other Business

- 16.1 As this is the last BCB meeting that the Chief Constable would attend before his retirement, the Commissioner personally thanked Simon for his innovation, leadership and direction of Cambridgeshire Constabulary in making Cambridgeshire a safer place to live and work.

17. Date of Next Meeting

- 17.1 The next meeting will be held on 27th August 2015 at 13.00 in the Monkfield Room Cambourne.



Sir Graham Bright