



Cambridgeshire
Police & Crime
Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date: 27 August 2014

Time: 14:30 hours

Location: OPCC Office at Cambourne

Members: Brian Ashton Deputy Police and Crime Commissioner
Niki Howard Director of Finance & Resources
Robert Vickers Interim CFO for OPCC

In Attendance: Nancy Leversha Strategic Accountant

1. Welcome and Apologies

Apologies were received from Dorothy Gregson, Chief Executive.

2. Actions arising from minutes of meeting 29th July 2014

The procurement report is work in progress.

3(ii) A meeting has occurred regarding the risk register and the DCC is looking at how risk is reported.

7(ii) Estates minutes sent through to FEB for information.

8(i) No Metis report for this FSG but future reports will include implementation dates.

3. Authorisation of reserves

This report is for the 13/14 reserves and shows how the reserves are allocated with a Total usable reserves. There are new lines for Innovation Reserve and Capital carry forward reserve as Capital is no longer funded by borrowing.

(i) *The group noted and approved the report.*

4. Constabulary Revenue Budget Monitoring – Month 3

The revenue budget is currently showing a £3m underspend, most of this is through staffing which finance are monitoring regularly to capture vacant posts and any posts that won't be replaced.

Supplies & services also currently have an underspend. The Collaborated initiatives are early days but contributing to savings. CTC shows an underspend of £372k and Armed Policing Unit underspend will even out as vacancies are filled. The Change team will be included in next month's report.

The group agreed there is a key message that Local Policing constable numbers have not reduced yet we also have access to additional collaborated resources. Overall the group agreed this is very good.

(i) *The group noted the report.*

5. Capital Programme Monitoring Month 2

The report details the legacy schemes all of which the group know about. There is an additional £30k requirement for Origin development.

(i) *The group noted the report.*

6. OPCC Revenue Budget Monitoring – Month 4

RV reported the OPCC revenue budget is currently predicting a £25k overspend due to staffing. This is being monitored and should get back in hand.

(i) *The group noted the update.*

7. Cash Flow Monitoring

NH informed the group the cash flow may drop a little as there will be a time difference between Innovation expenditure and when the Grant is received.

(i) *The group noted the report.*

8. Programme METIS update and Innovation Fund

NH gave the group a verbal update. The group discussed timescales and savings and how these will start to populate the new MTFP and that the group now need to start holding the Metis programme to account over deadlines and savings.

(i) *The group noted the update.*

(ii) *BA, NH and RV to meet to discuss how costs and savings assumptions for the future affect the budget gap in the MTFP.*

9. AOB

There was no AOB.

10. Date of next meeting

Tuesday 30th September 2014 at 14.30 hours, OPCC Cambourne.

