



Cambridgeshire
Police & Crime
Commissioner

APPROVED MINUTES - FINANCE SUB GROUP

Date: 12 December 2013
Time: 09:00
Location: Police Headquarters

Members: Brian Ashton, Deputy Police and Crime Commissioner (DPCC)
Dorothy Gregson (Chief Executive)
Niki Howard, Chief Finance Officer (CFO)

Also in Attendance: Eve Landon (Policy Officer)

1. Apologies for Absence

There were no apologies for absence.

2. Review of Actions Brought Forward from 21 November

The minutes of the previous meeting were approved and signed by the Chairman.

3. Revenue Monitoring 2013/14 Month 7

The Group were updated on the budget position for the financial year 2013/14. It was noted that there was a significant underspend during the year and this reflected a continual drive for savings.

The group recognised that every opportunity had been taken during the financial year to make savings and that the savings plan had already begun for the following year.

The Chairman stated that he was comfortable that this was the right approach.

Resolved:

(i) *The Group noted the report*

4. Capital Programme Monitoring 2013/14 Month 7

The Group were provided with a financial overview of the Capital Programme for the seven months ending October 31.

It was noted that the Chief Constable had used powers of delegation to spend three separate amounts of £15k, £34k and £20k in order to purchase vehicles and replace covert vehicle equipment. The Group supported this decision.

It was recognised that the Business Case for Programme Metis outlined the link between Programme Metis and the Capital Programme.

The Group agreed that significant progress had been made and that at the end of the financial year a report would be provided to the Group regarding the Green Agenda.

Resolved:

(i) *Note the FEB approved additions to the 2013/14 Capital Programme:*

£20k for the Covert Vehicle Equipment scheme (CP12/18) funded by a matching RCCO

£34k for the Firearms Licensing Vehicles (CP13/09) funded by a matching RCCO

£15k for the ERSOU Funded Vehicle (CP13/10) funded by a matching

RCCO

(ii) *Discuss the Green Agenda at the end of the financial year.*

5. Cash Flow Monitoring

The Group were pleased to note that the overall view indicates that the organisations were able to support any operational need that may occur. This had been achieved without incurring additional costs related to borrowing that could destabilise the future.

Resolved:

(i) *The Group noted the report*

6. Capital Programme 2014 to 2018

The Group noted that aside from Programme Metis, all of the schemes are one year schemes, therefore adding no additional expense in future years.

Programme Metis had been approved by the Business Coordination Board and this would be finalised when the Capital Programme was signed off.

There were three rolling programmes requiring approval for 2014/15 expenditure:

- Estates Major Repairs
- New Vehicle Equipment
- Vehicle Replacement Programme

Savings were not anticipated to be made on these programmes.

Resolved:

(i) *The Group noted the report*

7. Medium Term Financial Plan 2014 to 2018

The Group noted the precept planning assumption of 1.96% for 2014/15. Transfer Order 2 was discussed and it was agreed that the details of the changes to the OPCC would need to be considered further and more detail provided.

The draft MTFP would be presented to the Business Coordination board in December.

11. Date of Next Meeting

14 January at 11.30 at Police Headquarters.



Brian Ashton