

OFFICIAL



PSD QUARTER 1

Data Pack

April 2023 to June 2023

Date: July 2023

Produced by PSD Analytical Team

OFFICIAL

Contents

1. Introduction.....	2
2. Public Complaints.....	2
2.1 Cases and Allegations Recorded.....	2
2.1.1 Cases and Allegations Recorded	2
2.1.2 Handling of complaints recorded under Schedule 3 under current police regulations ..	3
2.2 Nature of Allegations.....	4
2.2.1 Allegations recorded under current Police Regulations.....	4
2.3 Finalisation of complaints.....	13
2.3.1 Finalised allegations under previous Police Regulations.....	Error! Bookmark not defined.
2.3.2 Finalised Allegations under current Police Regulations.....	13
2.3.3 Subject to Special Requirements / Special Procedures (regulation notices served) ..	14
2.3.4 Not Subject to Special Requirements / Special Procedures (no regulation notices served) ..	15
2.4 Public Complaint Appeals and Reviews.....	15
2.4.1 Public Complaint Appeals under previous Police Regulations	Error! Bookmark not defined.
2.4.2 Public Complaint Reviews under current Police Regulations	15
3. Conduct.....	18
3.1 Cases and Breaches Recorded	18
3.2 Nature of Cases	19
3.2.1 Conduct breaches	19
3.2.2 Themes in conduct cases.....	19
3.3 Finalisation of Cases.....	20
3.3.3 Outcomes from Proceedings for Officers	20
3.3.4 Outcomes from Proceedings for Staff	21
3.3.5 Outcomes outside of Proceedings for Officers	22
4. Abbreviations and glossary	23

1. Introduction

This document seeks to set out key data in relation to public complaint and conduct¹ cases recorded by the Professional Standards Department for Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary.

It is intended to sit alongside the Independent Office for Police Conduct reporting on public complaints, and to complement internal monitoring processes for performance, themes and trends.

It provides an overview of the number and type of allegations in recorded public complaint and conduct cases, and the outcomes of finalised public complaint and conduct cases. It also provides data on the number and outcome of public complaint reviews.

2. Public Complaints

2.1 Cases and Allegations Recorded

2.1.1 Cases and Allegations Recorded

The table below shows the number of complaint cases recorded by PSD under Schedule 3. It also shows the total number of complaints logged by each force's customer service team. The second table shows the proportion of logged cases which have been closed during the period and which are referred for recording under Schedule 3.

Table 1 Complaints recorded by PSD under Schedule 3 and total number of all recorded complaints

April 2023 to June 2023	Beds Cases	Beds Allegations	Cambs Cases	Cambs Allegations	Herts Cases	Herts Allegations	BCH Cases	BCH Allegations
PSD recorded complaints	66	231	75	233	114	385	255	849

¹ All abbreviations and specialised terms are defined in the glossary at the end of this document.

OFFICIAL

PSD recorded complaints per 1,000	24	85	27	84	27	90	26	87
CRT logged complaints	266	316	267	353	348	651	881	1320
CRT logged complaints per 1,000	97	116	96	127	82	153	90	135

Table 2 Complaints closed by the Complaints Review Team and complaints referred to PSD under Schedule 3

April 2023 to June 2023	Complaints Review Team complaints closed	Percentage closed which are Schedule 3	Approximately total referred to PSD as Schedule 3 ²
Beds	163	43%	70
Camb	243	31%	75
Herts	349	32%	112

2.1.2 Handling of complaints recorded under Schedule 3 under current police regulations

Table 3 Handling of complaints recorded under Schedule 3 current police regulations

April 2023 to June 2023	Beds	Camb	Herts	Total Q1 2023-24	Percent of total
PSD complaint	33	51	67	151	59%
Area complaint	32	25	38	95	37%
IOPC or PCC Complaint	0	0	0	0	0

² These figures will not exactly match those shown in the table above due to a slight lag between closure and referral to PSD, and formal recording.

Awaiting determination	0	0	10	10	4%
Total	65	76	115	256	100

2.2 Nature of Allegations

2.2.1 Allegations recorded under current Police Regulations

The seven tables below shows the number of allegations recorded in [each IOPC³ complaint category](#) to the end of Quarter 1 2023/24, for public complaints recorded under Schedule 3 under the current Police Regulations. The number of allegations recorded at the same point in the previous year are included for comparison.

Table 4 Total of all allegations recorded between April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Total	231	125	233	186	385	213	849	522

Table A: Delivery of Duties and Service for April 2022 to March 2023:

Complaint Allegations	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Police action following contact	21	7	22	10	78	36	121	53
Decisions	14	1	20	4	26	19	60	24

³ See abbreviations and glossary on the page 23

OFFICIAL

Information	8	2	8	8	39	21	55	31
General level of service	22	23	25	35	3	4	50	62
Total	65	33	75	57	146	80	286	168

Table B: Police Powers, Polices and Procedures for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Stops and stop and search	5	3	0	1	2	6	7	10
Searches of premises and seizure of property	7	4	8	7	13	8	28	19
Power to arrest and detain	5	1	11	8	20	8	36	17
Use of force	28	16	17	17	19	15	64	48
Detention in police custody	5	0	8	1	15	4	28	5

OFFICIAL

Bail, identification and interview procedures	3	1	6	2	6	3	15	6
Evidential procedures	2	0	7	9	1	2	10	11
Out of court disposals	0	0	1	2	0	0	1	2
Other policies and procedures	19	17	8	13	9	2	36	32
Total	74	42	66	60	85	48	225	150

Table C: Handling of or damage to property/premises for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Handling of or damage to property / premises	7	3	5	2	11	7	23	12
Total	7	3	5	2	11	7	23	12

Table D: Access and/or disclosure of information for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Use of police systems	0	0	1	0	0	2	1	2
Disclosure of information	5	6	8	2	12	8	25	16
Handling of information	2	1	3	5	1	4	6	10
Accessing and handling of information from other sources	1	0	0	0	0	0	1	0
Total	8	7	12	7	13	14	33	28

Table E: Use of Police Vehicles for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Use of police vehicles	0	0	1	0	1	0	2	0
Total	0	0	1	0	1	0	2	0

Table F: Discriminatory Behaviour for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Age	0	0	1	0	0	0	1	0
Disability	3	2	6	0	6	4	15	6
Gender Reassignment	0	0	0	0	0	0	0	0

OFFICIAL

Pregnancy and maternity	0	0	0	0	0	0	0	0
Marriage and civil partnerships	0	0	0	0	0	0	0	0
Race	14	9	8	5	12	6	34	20
Religion or belief	3	1	0	1	0	0	3	2
Sex	5	0	4	4	5	0	14	4
Sexual orientation	1	0	0	1	1	1	2	2
Other	1	2	1	0	0	0	2	2
Total	27	14	20	11	24	11	71	36

Table G: Abuse of Position / Corruption for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Organisational corruption	1	0	1	1	0	0	2	1
Abuse of position for sexual purpose	0	0	1	0	0	1	1	0
Abuse of position for purpose of pursuing an inappropriate emotional relationship	0	0	2	0	0	0	2	0
Abuse of position for financial purpose	0	0	0	0	1	0	1	0
Obstruction of Justice	2	2	2	6	9	1	13	9

OFFICIAL

Abuse of position of other purpose	1	2	4	5	1	2	6	9
Total	4	4	10	12	11	4	25	20

Table H: Individual behaviours for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Impolite language / tone	8	4	4	3	16	11	28	18
Impolite and intolerant actions	2	1	4	0	6	1	12	2
Unprofessional attitude and disrespect	9	5	14	9	23	8	46	22

OFFICIAL

Lack of fairness and impartiality	10	3	10	9	17	14	37	26
Overbearing or harassing behaviours	11	9	8	13	30	14	49	36
Total	40	22	40	34	92	48	172	104

Table J: Sexual conduct for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Sexual conduct	0	0	0	1	0	0	0	1
Total	0	0	0	1	0	0	0	1

Table K: Discreditable conduct for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Discreditable conduct	6	0	3	1	2	1	11	2
Total	6	0	3	1	2	1	11	2

Table L: Other conduct for April 2023 to June 2023:

Complaint Allegation	Beds Q1 2023/24	Beds Q1 2022/23	Cambs Q1 2023/24	Cambs Q1 2022/23	Herts Q1 2023/24	Herts Q1 2022/23	BCH Q1 2023/24	BCH Q1 2022/23
Other	0	0	1	1	0	0	1	1
Total	0	0	1	1	0	0	1	1

Of the above allegations those in the table below were recorded as organisational and not against a named subject.

Table 5 Number of organisational allegations by force for April 2023 to June 2023

April 2023 to June 2023	Beds	Cambs	Herts	BCH
Organisational allegations by force	16	21	50	87

2.3 Finalisation of complaints

2.3.1 Finalised Allegations under current Police Regulations

The table below shows how allegations recorded under new Police Regulations (that is recorded since 1st February 2020) have been finalised during the period. This is the worst-case allegation result, not subject result, as there may be more than one subject of an allegation.

Table 6 Outcomes of allegations finalised

April 2023 to June 2023	Beds	Cambs	Herts	BCH	Percentage of total
The service provided by police was acceptable	124	156	226	506	66%
The service provided by police was not acceptable	22	40	43	105	14%
The force has not been able to determine if the	15	16	28	59	8%

service provided was acceptable					
Withdrawn	16	4	0	20	3%
No further action	5	16	45	66	9%
De-recorded ⁴	5	0	1	6	0.7%
Case to answer	1	0	4	5	0.6%
No Case to answer	0	5	0	5	0.6%
Total	188	237	347	772	

2.3.2 Subject to Special Requirements / Special Procedures (regulation notices served)

The table below shows the outcomes of those allegations which were subject to Special Requirements. Investigations under Special Requirements are for public complaints where the allegation(s) made are assessed to meet the threshold for Misconduct or Gross Misconduct⁵. Note there are usually multiple allegations in each case; the table reports on each individual allegation.

Table 7 Allegation outcomes under special requirements

April 2023 to June 2023	Beds	Cambs	Herts
Case to Answer	1	0	4
No Case to Answer	0	5	0
De-Recorded	0	0	0

Table 8 Outcomes for allegations where there was a case to answer

April 2023 to June 2023	Beds	Cambs	Herts
Referral to Reflective Practice Review Process	0	0	0
Referral to Proceedings	1	0	4
Management Action	0	0	0

⁴ This is where a case or allegation has been recorded in error (either administrative or by misidentification due to information provided) but for audit purposes is not deleted.

⁵ See the abbreviations and glossary at the page 23.

No Action	0	0	0
-----------	---	---	---

2.3.4 Not Subject to Special Requirements / Special Procedures (no regulation notices served)

For cases finalised under new Police Regulations where Special Procedures were not engaged, subject officers can receive Learning from Reflection or be more formally referred for Reflective Practice (Practice Requiring Improvement). In Q1, the following individual outcomes were recorded in each force:

Table 9 Reflective practice outcomes

April 2023 to June 2023	Beds	Cambs	Herts
Learning from Reflection	42	75	86
Referral to Reflective Practice Review Process	3	2	18

2.4 Public Complaint Appeals and Reviews

2.4.1 Public Complaint Reviews under current Police Regulations

Under current Police Regulations complaint appeals have been replaced by complaint reviews. LPB (Local Policing Body) ⁶reviews are completed for complaints which have been dealt with otherwise than by investigation, generally complaints dealt with by the local area. IOPC reviews are used for complaints which have been investigated, usually by PSD.

Table 10 Local Policing Body reviews handled under current Police Regulations

April 2023 to June 2023	Beds	Cambs	Herts	BCH
LPB Reviews Recorded	8	14	20	42
LPB Reviews Completed	5	7	12	24

⁶ See the abbreviations and glossary on page 23.

OFFICIAL

LPB Reviews with Outcome of Not Reasonable and Proportionate	0	2	2	4
- Requiring an IOPC Referral	0	0	0	0
- Requiring Investigation	0	0	0	0
- 28ZA Recommendation	0	2	2	4
- Action Plan Recommendation	0	0	0	0
- No Further Action	0	0	0	0

Table 6 IOPC Reviews handled under current Police Regulations

April 2023 to June 2023	Beds	Cambs	Herts	BCH
IOPC Reviews Recorded	4	10	6	20
IOPC Reviews Completed	4	14	10	28
IOPC Reviews with Outcome of Not Reasonable and Proportionate ⁷	0	3	3	6
- Makes its own Finding	0	1	0	1
- Requiring Re-investigation	0	1	2	3

⁷ Some of the IOPC reviews finalised were returned with more than one recommendation, therefore some of the results won't add up to the total reviews finalised.

OFFICIAL

- Recommendations on Finding	0	0	0	0
- Section 28ZA of Schedule 3 to the Police Reform Act 2002 Recommendation	0	0	0	0
- Notifies Crown Prosecution Service	0	0	0	0
- Recommendation for Reflective Practice Review	0	1	0	1
- Recommendation that the subject's performance is unsatisfactory	0	0	0	0
- Recommendation that any disciplinary proceedings brought are modified	0	0	0	0
- Recommendation that the subject has a case to answer	0	0	1	1

3. Conduct

3.1 Cases and Breaches Recorded

The tables below show the number of conduct cases recorded of each type, broken down by Officers and Staff. Data is reported by subject, so a case with multiple subject employees will be counted once for each employee. Some employees in the same case may have a different assessment decision.

Table 7 Officer Assessment Decisions

April 2023 to June 2023	Beds	Cambs	Herts	BCH
Recorded Gross Misconduct	6	11	10	27
Recorded Misconduct	4	1	4	9
Recorded Not Misconduct / No Action	0	0	2	2
Recorded Reflective Practice Review Process	1	7	4	12
UPP	0	0	0	0
No Assessment (Awaiting)	0	0	0	0
De-recorded	0	0	0	0
Total	11	19	18	48
Total cases per 1,000 officers ⁸	7	10	7	8

Table 8 Staff Assessment Decisions

April 2023 to June 2023	Beds	Cambs	Herts	BCH
Recorded Gross Misconduct	5	2	3	10
Recorded Misconduct	0	0	1	1
Recorded Not Misconduct	0	0	0	0
Recorded Reflective Practice Review Process	1	0	2	3

⁸ Including Specials. Based on data submitted to Home Office March 2021.

No Assessment (Awaiting)	0	0	0	0
Total	6	2	6	14
Total cases per 1,000 staff ⁹	5	2	3	3

3.2 Nature of Cases

3.2.1 Conduct breaches

The table below shows the number of breaches of the Standards of Professional Behaviour in each category during the reporting period. A breach is the equivalent of an individual allegation forming part of the conduct case.

Table 9 Standard of Professional Behaviour breaches recorded between April 2023 and June 2023.

April 2023 to June 2023	Beds	Camb	Herts	BCH
Honesty and Integrity	7	1	4	12
Authority Respect and Courtesy	7	10	9	26
Equality and Diversity	1	2	3	6
Use of Force	1	2	4	7
Orders and Instructions	2	3	3	8
Duties and Responsibilities	2	4	4	10
Confidentiality	3		5	8
Fitness for Duty	0	0	0	0
Discreditable Conduct	13	12	10	35
Challenging & Reporting Improper Conduct	0	1	0	1
Total	36	35	42	113

3.2.2 Themes in conduct cases

Conduct cases which included an allegation relating to the PSD Control Strategy¹⁰ are given an additional categorisation as well as the allegation type. The table below summarises the cases recorded to the end of Quarter 1 2023/24, and the same period last year for comparison, in relation to the Control Strategy, by force.

⁹ Including PCSOs. Based on data submitted to Home Office March 2021.

¹⁰ The Control Strategy comprises: Sexual Misconduct, Disclosure of Information, Misuse of Force Systems, Discriminatory Behaviour and Domestic Abuse (with police as perpetrators). In addition, there is an Intelligence Requirement in respect of Infiltration, Vulnerability, Reportable Associations and Controlled Drug Use and Supply.

Table 10 Conduct cases with allegations relating to the PSD Control Strategy

Theme	Beds Q1 2023/24	Cambs Q1 2023/24	Herts Q1 2023/24	BCH Q1 2023/24	BCH Q1-4 2022/23
Sexual misconduct	3	2	4	14	12
- Of which abuse of position	2	0	3	5	3
- Of which workplace	0	3	2	5	3
- Of which other	3	0	1	4	6
Disclosure of information	2	0	1	3	2
Misuse of force systems	1	1	2	4	8
Reportable associations	0	0	0	0	1
Controlled drug use/ supply	1	0	1	2	1
Racism	0	1	0	1	N/A
Discriminatory behaviour	0	3	2	5	6
Domestic abuse	2	3	2	0	4
Infiltration	0	0	0	0	0
Social Media	1	2	0	3	N/A
Total ¹¹	10	12	12	32	38

3.3 Finalisation of Cases

3.3.3 Outcomes from Proceedings for Officers

The first table on shows the type of hearing to which officers for Case to Answer with formal proceedings have been subject.

¹¹ Total will not match the breakdown by theme exactly, as some cases involve more than one Control Strategy theme.

Table 11 Police officer subject to proceedings when Case to Answer found

April 2023 to June 2023 (Number of Officers)	Beds	Camb	Herts	BCH
Accelerated Hearing	1	0	1	2
Gross Misconduct Hearings	1	1	3	5
Misconduct Meetings	0	0	0	0
Resigned (with case to answer)	1	0	0	1
Reassessed as Practice Requiring Improvement ¹²	0	0	0	0
Total	3	1	4	8

The second table shows the outcomes for officers from hearings and meetings to the end of Quarter 1 2023-24, with changes year on year shown for Beds, Cambs and Herts.

Table 17 Disciplinary actions¹³ from Police Officer proceedings with the worst outcome for subject

April 2023 to June 2023 (Worst Sanction)	Beds	Camb	Herts	BCH	Change from Q1 2022/23
Dismissal or Would have been dismissed	2	1	3	6	-4
Reduction in Rank ¹⁴	0	0	0	0	No Change
Final Written Warning	0	0	0	0	-1
Written Warning	0	0	0	0	-1
Management Advice	0	0	0	0	No Change
Practice Requiring Improvement ¹⁵	0	0	0	0	No Change
No Action / Not Proven	0	0	0	0	-2
Proceedings Discontinued	0	0	1	1	+1
Case returned to the Appropriate Authority	0	0	0	0	No Change

3.3.4 Outcomes from Proceedings for Staff

The first table below shows the number of proceedings to which staff have been subject during the reporting period.

¹² This is for any conduct recorded since the new Regulations came into force on 1st February 2020 only.

¹³ See the abbreviations and glossary on page 23.

¹⁴ See note 12.

¹⁵ See note 12.

Table 18 Outcomes of staff conduct investigations

April 2023 to June 2023	Beds	Cambs	Herts	BCH
Proceedings	1	1	1	3
Resigned (with case to answer)	0	0	0	0
Total	1	1	1	3

The second table shows the outcomes for staff during this period, with changes year on year shown for BCH.

Table 19 Disciplinary outcomes from staff proceedings

April 2023 to June 2023	Beds	Cambs	Herts	BCH	Change from Q1 2022/23
Dismissal	1	1	1	3	+2
Final Written Warning	0	0	0	0	-2
First Written Warning	0	0	0	0	-1
Verbal Warning	0	0	0	0	No Change
Dismiss as unfounded	0	0	0	0	-1
Proceedings Discontinued	0	0	0	0	-1
Appeal Made	0	0	0	0	No Change
Informal Management Action	0	0	0	0	No Change

3.3.5 Outcomes outside of Proceedings for Officers

This table shows the outcomes for individuals who were subject of conduct where the case for misconduct was not found or the case did not go to proceedings.

Table 12 Outcomes outside of proceeding or when there is no case to answer.

April 2023 to June 2023	Beds	Cambs	Herts	BCH
No Case to Answer resulting in Learning from Reflection	0	1	2	3
No Case to Answer resulting in UPP	0	0	0	0

No Case to Answer resulting in Reflective Practice/RPRP	8	18	15	41
No Case to Answer resulting in No Action	9	14	14	37

4. Abbreviations and glossary

B

BCH – Bedfordshire Police, Cambridgeshire Constabulary, and Hertfordshire Constabulary

Beds - Bedfordshire Police

C

Cambs – Cambridgeshire Constabulary

Conduct - breach of the standards of professional behaviour:

- Honesty and Integrity - Police officers are honest, act with integrity and do not compromise or abuse their position.
- Authority, Respect and Courtesy - Police officers act with self-control and tolerance, treating members of the public and colleagues with respect and courtesy. Police officers do not abuse their powers or authority and respect the rights of all individuals.
- Equality and Diversity - Police officers act with fairness and impartiality. They do not discriminate unlawfully or unfairly.
- Use of Force - Police officers only use force to the extent that it is necessary, proportionate, and reasonable in all the circumstances.
- Orders and Instructions - Police officers only give and carry out lawful orders and instructions. Police officers abide by police regulations, force policies and lawful orders.
- Duties and Responsibilities - Police officers are diligent in the exercise of their duties and responsibilities.
- Confidentiality - Police officers treat information with respect and access or disclose it only in the proper course of police duties.
- Fitness for Duty - Police officers when on duty or presenting themselves for duty are fit to carry out their responsibilities.
- Discreditable Conduct - Police officers behave in a manner which does not discredit the police service or undermine public confidence in it, whether on or off duty. Police officers report any action taken against them for a criminal offence, any conditions imposed on them by a court or the receipt of any penalty notice.

OFFICIAL

- Challenging and Reporting Improper Conduct - Police officers report, challenge or take action against the conduct of colleagues which has fallen below the Standards of Professional Behaviour.

D

Disciplinary action:

- a written warning,
 - a final written warning,
 - reduction in rank,
- or
- dismissal without notice.

G

Gross misconduct - a breach of the Standards of Professional Behaviour which is so serious that dismissal would be justified.

H

Herts – Hertfordshire Constabulary

I

IOPC – Independent Office of Police Conduct

L

LPB – Local Policing Body:

- Police and Crime Commissioner,
- Deputy Police and Crime Commissioner,
- the Mayor's Office for Policing and Crime,
- the Deputy Mayor for Policing and Crime.

M

Misconduct - refers to inappropriate conduct and illegal actions taken by police officers in connection with their official duties.

P

PCC – Police and Crime Commissioner

PSD – Professional Standards Department

OFFICIAL

Practice requiring improvement - Underperformance or conduct not amounting to misconduct or gross misconduct, which falls short of the expectations of the public and the police service as set out in the policing Code of Ethics.

Reflective Practice Review Process - The procedures set out in Part 6 of the Police (Conduct) Regulations 2020, for handling practice requiring improvement.

Special procedures - apply only to investigations that relate to a complaint against, or the conduct of, a member of a police force or a special constable. In the case of any other person, the investigator must adhere to the relevant policies and procedures for investigating allegations of any form of misconduct. Investigators must apply special procedures:

- in a complaint investigation, when it appears to the investigator that there is an indication that a person to whose conduct the investigation relates may have committed a criminal offence behaved in a manner that would justify the bringing of disciplinary proceedings
- in all investigations into recordable conduct matters

Throughout the investigation, the investigator must consider whether such an indication exists even if they initially decided it did not.

S

Schedule 3 –Complaints handled under the Schedule 3 of the Police Reform Act 2002. Complaint is recorded under the Schedule 3 when at the end of the early intervention process complainant is not happy with the outcome. At this stage PSD will record expressions of dissatisfaction with the police service as a formal complaint (Schedule 3). Schedule 3 complaints which do not require an investigation will be handled in a reasonable and proportionate manner. Under the Schedule 3 complainants have a right of review against the outcome of complaints recorded and handled under this schedule. The review process considers whether the outcome of their complaint was reasonable and proportionate.

Standards of professional behaviour - standards set out in Schedule 2, Police (Conduct) Regulations 2020.